

## Planning Board Letter to Neighbors about the Project Integration Procedure

A developer has submitted a conceptual development proposal for land within 200 feet of your home.

General nature of the proposal: \_\_\_\_\_

Street address of proposed project: \_\_\_\_\_

Size of parcel(s) in acres: \_\_\_\_\_ Block and Lot of project site: \_\_\_\_\_

Developer: \_\_\_\_\_

The Town Council, Planning Board, and Environmental Commission encourage the neighbors of this proposed project to invite the developer and other interested citizens to participate together in the Project Integration Procedure. This procedure is used with residential, commercial, and industrial projects that have the potential to enhance their adjacent neighborhoods and the larger community. Participation is voluntary but very beneficial to all parties. The purpose of this procedure is to design the project to include community-enhancing features and to build community spirit. This procedure has been used in other neighborhoods with excellent results.

This letter is being sent to the neighbors who live within 200 feet of the proposed project, but participation is not limited to them alone. All citizens who believe the project can be designed to enhance life in the community are welcome to participate.

### **BENEFITS TO NEIGHBORS**

1. You will help select and place community-enhancing features in and around the project.
2. You will gain the opportunity to meet other neighbors and to brainstorm with the developer in an enjoyable and productive forum. These are not boring meetings. They are exciting, creative, and positive get-togethers.
3. Due to the cooperation of the Project Integration team, project approvals become more positive and efficient, sometimes resulting in additional neighborhood improvements.
4. You will get to enjoy the community-enhancing features that you include in the project.
5. Enduring new friendships often develop.

### **WHAT SHOULD YOU DO?**

Contact the Planning Board secretary to obtain information on participation in the Project Integration Procedure.